**Theatre Royal Bury St Edmunds Seeks New Non-Executive Directors**

**Introduction**

Two current non-executive Directors/Trustees of Theatre Royal are due to stand down over the next year, having completed two three-year terms (the maximum allowed under the Theatre’s constitution). The Board is therefore seeking new non-executives, initially to be appointed for three years but with the prospect of a second three-year term. The roles are unpaid.

As is the case with most small charities, as well as performing a governance role, Trustees are expected to provide practical assistance and support to the executive team in areas in which they are qualified to do so. Areas of specialism we are currently looking for include:

* Finance & Accounting
* Marketing & Communications (including PR)
* Health & Wellbeing

If your area of specialism does not appear on this list, please don’t be put off applying – you might be just the person we are looking for.

The non-executive role at Theatre Royal is both engaging and demanding. This is a real opportunity to assist in the development of the Theatre and more broadly the cultural life of the area it serves.

**The role**

The current Board comprises eight non-executives and the chair. The Theatre’s CEO, finance lead and company secretary attend all Board and Resources committee meetings but, in conformity with Charities Commission guidelines, are not Board members. The full Board meets every other month, with the Resources Committee (chiefly concerned with finance) meeting in intervening months, attended by roughly half of the Board members. Most meetings are held in the early evening. As well as preparing for and attending Board meetings, non-executives are expected to provide specialist expertise when required and actively to participate in Theatre activities, including attending fundraising events. In effect non executives are ambassadors for Theatre Royal. It is difficult to provide an estimate of the likely total time input but it is unlikely to exceed two to three days in any month.

**Theatre Royal Bury St Edmunds**

Theatre Royal Bury St Edmunds works to transform the lives of people in its local community through the power of the performing arts. We believe everyone, at all stages of their lives, regardless of background or personal circumstance, should have equal opportunity to engage in extraordinary cultural experiences. We are the only working Regency theatre, one of only six Grade-I listed theatres in England, the only theatre in the National Trust’s portfolio & considered to be one of the cultural sector’s ‘crown jewels’. A major cultural and social asset and a key part of West Suffolk’s culture, heritage & tourism offer, we are the only theatre in West Suffolk that both receives and produces high quality theatre, reaching 85,000 audience members each year pre-pandemic. Our eclectic programme is carefully curated to ensure we have something for everyone, whether it’s a cutting-edge contemporary theatre, traditional drama, dance, comedy, music spanning genres from classical to pop, or award-winning productions for children and young people. We pride ourselves on putting our community at the heart of everything we do. Our performing arts programme is augmented by a wide reaching & diverse Creative Learning offer which engages targeted community groups through bespoke partnerships.

**Application process**

If you feel you might be interested in this role please email a CV and short covering letter to Polly Turner ([polly@theatreroyal.org](mailto:polly@theatreroyal.org)). The chairman, Roger Quince and/or CEO, Owen Calvert Lyons, are happy to answer your queries prior to submitting an application but these conversations will not form part of the assessment of candidates. Polly will be able to facilitate contact with Roger and/or Owen.

**The Deadline for applications is Monday 19th December 2022**

**Interviews planned for week commencing 9th January 2023**

A sub-group of the Board will oversee the process evaluating applications and interviewing those who are judged to be likely to make a good contribution to the work of the Board and the success of Theatre Royal. If you feel you could contribute please make contact as soon as possible.